



# Strathcona

GIRLS GRAMMAR



2021

## Fees Schedule and Business Regulations Notice

INTERNATIONAL STUDENTS

# 2021 International Student Fee Schedule

CRICOS No: 00577C

## FEE SCHEDULE

Year Level	Tuition Fees	Annual Composite Fee	TOTAL Fee	Semester 1 Instalment	Semester 2 Instalment
7	\$39,636	\$2,052	\$41,688	\$20,844	\$20,844
8	\$39,636	\$2,612	\$42,248	\$21,124	\$21,124
9	\$39,636	\$2,872	\$42,508	\$21,254	\$21,254
10 <sup>#</sup>	\$39,636	\$2,532	\$42,168	\$21,084	\$21,084
11	\$39,636	\$1,376	\$41,012	\$20,506	\$20,506
12	\$39,636	\$1,272	\$40,908	\$20,454	\$20,454

# An additional Outdoor Education Camp Fee may apply

## OTHER CONTRIBUTIONS

OSA Life Membership Fee (new students only - one off fee)	\$205
Voluntary Building Fund (Annual Tax Deductible Contribution)	\$1,000 (per annum)
Strathcona Family Association (Annual Voluntary Contribution)	\$75 (per annum)

## MUSIC FEES

Lesson	Fees
Pair (30min)	\$530
Individual (30min)	\$721
Individual (45min)	\$1,082
Individual (60min)	\$1,442
Instrument Hire	\$150

(fees per semester)

## ROWING FEES

	Lesson	Rower	Cox
Junior	Season Cost	\$1,375	\$745
	Rowing Camp	\$350	\$350
Inter	Season Cost	\$1,685	\$795
	Rowing Camp	\$465	\$465
Senior	Season Cost	\$1,900	\$795
	Rowing Camp	\$580	\$580

\*Fees may vary due to COVID19 (reduced season)

(annual fees)

(annual fees)

## SPEECH & EFFECTIVE COMMUNICATIONS FEES

Lesson	Fees
Group (30min)	\$530
Individual (30min)	\$721
Individual (45min)	\$1,082

(fees per semester)

## RHYTHMIC GYM FEES

	Lesson	Annual Fees	Fees by term
Beginner	1 class per term	\$680	\$170
Level 1-3	1 class per term	\$928	\$232
Level 1-3	2 classes per term	\$1,708	\$427
Level 4	2 classes per term	\$1,936	\$484
Level 4	3 classes per term	\$2,656	\$664

All international students subject to a CAAW (Confirmation of Appropriate Accommodation and Welfare) will be required to enter an agreement to provide homestay and welfare support with the partner organisation nominated by the School. All costs associated with this requirement will be borne by the parents / guardians of the student in accordance with the terms and conditions of the School and partner organisation at the time of enrolment.

## International Payment Terms and Conditions

The Annual Fees are invoiced in two instalments (by Semester). The first instalment is invoiced by November in the year prior to the new school year and the second instalment is invoiced in May of the new school year.

Invoices will be sent via email. Parents / Guardians can update details via MyStrathcona – Parent Details and Payment Portal. No payment plans are available for International Students.

The Fees and Levies referred to in this notice are applicable for the 2021 school year and are subject to annual review. The administration of all fees and levies accord with these Terms and Conditions, the Business Regulations Notice and Enrolment Agreement.

A late fee charge of \$100 will be levied where a family fails to make a valid payment by the due date and where no prior advice has been provided to the School. For example, if the fee instalment is not paid by the due date, a \$100 late fee will be charged 7 days later and a reminder statement sent. If it remains unpaid, the late fee will be charged each month thereafter. The enrolment position will be reviewed where no payment or communication is made by the family.

## Fees & Levies

The Tuition Fee and Composite Fee covers all curriculum related costs, unless otherwise stated, including excursions, camps and activities. Students admitted to the School during the year will be charged fees on a pro-rata basis and other levies and charges as appropriate.

Some additional charges do apply in respect of curriculum and technological resources including booklist levies, class group software license subscriptions, etc.

Any additional activities or electives voluntarily undertaken will be billed on a separate invoice, for example: Private Music Tuition, Private Speech and Drama, Rowing, Rhythmic Gym, Aerobics, Kayaking, Compass and Duke of Edinburgh's Award.

Sibling discounts apply when you have more than one student attending Strathcona. A 10% discount will be applied to the 2nd eldest child's tuition fees and a 15% discount applied for subsequent siblings (3rd or 4th eldest) when attending at the same time. The sibling discount does not apply to the oldest sibling or to students in receipt of any other concession or scholarship. If the oldest sibling leaves the School, either because they have completed their studies or for any other reason, the discount will cease for the younger sibling or be adjusted accordingly if there are multiple siblings attending at the same time.

## Methods of Payment

Fees and charges can be paid via the School's online payment portal. The portal can be accessed via the School's website or MyStrathcona using the login credentials provided. Additional charges may be billed via your Sundry Account during the course of the year and are payable separate to the Tuition Account on the portal and due by their respective due dates.

Instructions on how to use the payment portal can be found on the home page of the portal. The portal ensures the School administers all transactions in accordance with privacy and banking legislation.

Fees and levies can also be paid by the following methods:

1. Direct Deposit/EFT – BSB: 083-004 Account No. 39 600 6299 (include your Account Code in payment reference).
2. Cheque – made payable to Strathcona Baptist Girls Grammar School and returned to the Business Office attached to the Fee Notice or Monthly Statement.
3. BPAY – using a Net Bank facility to transfer the funds using the Biller Code of 1941 and the Reference Number as detailed on your Fee Account Statement.
4. EFTPOS/Cash – the School has debit and credit card payment facilities in the Business Office.
5. Please note that AMEX transactions incur a 1% surcharge.

Fees are strictly due and payable by the listed dates. Where tuition or sundry fee accounts are in arrears, a student will not be permitted to undertake co-curricular activities such as music, rowing and international tours.

The Principal reserves the right to refuse to allow a student to either commence a new term, or to remain at the School while any fees or charges remain unpaid.

## Annual Voluntary Contributions

Families may make a voluntary contribution to the School Building and Maintenance Fund to support the Master Plan and future facility development. This additional contribution will be included on the invoice you receive. All donations (\$2 or more) to the Building and Maintenance Fund are eligible for a tax deduction via the donors' annual income tax return.

All families are encouraged annually to contribute to the efforts of the Strathcona Family Association (SFA) by paying a \$75 contribution fee. The contribution supports the efforts of the SFA in supporting the advancement of the School Community.

## Annual Booklist/Other levies

All students in Year 7 to Year 12 are issued with an annual booklist in Term 4 each year. The booklist details all resources and stationery requirements for the new school year.

In some year level instances, subject or resource levies exist where the School has been able to administer or negotiate a better prices outcome. These levies will be charged to relevant families in Term 1 (2nd Quarter Instalment). Some additional camp and co-curricular levies are billed throughout the year and are to be paid via the payment portal by the listed due dates.

## Uniform / Second Hand Uniform Shop

All students are required to wear the prescribed School uniform that is available for purchase at Dobsons, 667 Glenferrie Road, Hawthorn. Tel: +61 3 9819 1122. Open business hours from Monday to Saturday.

The SFA operates a Second Hand Uniform Shop located at 35 Scott Street (opposite main entry to School). It is open on a Wednesday by Appointment Only. Hours of operation may change and will be updated on MyStrathcona as required. Please note that the Uniform Shop operates on a donation basis only.

## Technology

Students in Prep-Year 6 have on campus access to 1:1 devices that are fully owned and supported by the School. In the Senior School, for Year 7 and 8 students are part of a single device program; parents must purchase this device from our partner portal so that they are supported by on-site warranty and accidental breakage protection.

In our Year 9-12 BYOD program, students may bring any device that meets our minimum specifications. Information about both programs, including access to the Device Purchasing Portal, are available on the Technology page of MyStrathcona.

## Enquiries

All general fee and payment enquiries should be directed to the Business Office. Specific fee or business related matters (including advice of changes in enrolment and/or family circumstances) are to be directed to the Business Manager.

## Business Office

A: Level 1 (above ELC), 34 Scott Street, Canterbury  
T: +61 3 8779 7500  
E: [businessoffice@strathcona.vic.edu.au](mailto:businessoffice@strathcona.vic.edu.au)

## Business Manager's Office

T: +61 3 8779 7541  
E: [busmgr@strathcona.vic.edu.au](mailto:busmgr@strathcona.vic.edu.au)

## 2020 International Fees Policy & Business Regulations Notice

### A. Application

Applications for entry to Strathcona, from Year 7 to Year 12, must be submitted on the School's Application for Enrolment Form. The form is to be accompanied by a non-refundable Application Fee. The Application Fee is \$200 (ELC to Year 12). Alumnae children are exempt.

While application is a pre-requisite for enrolment, it is not a guarantee of admission and the School at its discretion reserves the right to reject any application, and offer a place to any student irrespective of date of application.

### B. Confirmation of Enrolment

Following the application and interview process, and subject to the School Enrolment Policy and position availability, a formal offer may be made. The offer process for Year 7 begins up to 3 years' prior to the year of commencement with applicants invited in for interview. Places are provided in order of the following priorities, siblings, alumnae children and then date of application. With all other year levels, the offer process begins approximately 1 year prior to commencement.

Parents/Guardians are required to sign and return the acceptance offer for their child with a non-refundable enrolment fee of \$2,000. The person/s signing the Acceptance Agreement is/are completing an agreement to abide by the Terms and Conditions and Business Regulations, as well as the Enrolment Terms and Conditions and Parent Code of Conduct. For Year 7-Year 12 a \$1,000 credit will be applied to the first year of chargeable tuition fees upon student commencement, provided a full year of schooling is completed.

A place is confirmed for a child only after an offer has been made and the Enrolment Confirmation Fee is paid. An Enrolment Confirmation Fee payment received after the due date may mean the place may no longer be available.

Strathcona's enrolment offer includes an agreement on payment of fees and acceptance of Schools policies. If a place is not immediately offered, the family will be advised of their addition to the waiting list.

Each new student will be charged a Life Membership fee of \$205 to automatically join the Old Strathconian's Association (OSA). This fee is billed to new students at the commencement of their school year and allows the OSA to undertake a range of Alumnae activities that support the School community such as reunions, networking and special events and contributing to the Strathcourier and other School activities.

Acceptance of an enrolment is acknowledgement that each signatory on the Enrolment Form is jointly and severally liable to the School for payment of all accounts. This applies even if the accounts are usually paid by one parent or guardian, and regardless of whether the accounts are addressed only to one parent or guardian. A parent or guardian of a child may not delay or refuse to pay an account on the basis that another parent or guardian of the child is responsible for payment of all or part of any account.

### C. Cancellation of Enrolment

One full term's notice is required, in writing to the Principal, before the cancellation of enrolment or withdrawal of a student from the School. Such application must be made by the person(s) who has signed the agreement with the School, ie parent(s), guardian(s) or duly appointed agent (in writing). If the required notice is not given, a fee of up to one full term's fees may be charged.

### D. Tuition Fees and Accounts

1. Instalment one (Semester 1) Tuition fees are billed in November for all students enrolled in the following year and Instalment two (Semester 2) are billed in May of the new school year.
2. Accounts are payable by the listed instalment due dates. Additional charges must be paid by due date listed on your Sundry account. A late fee of \$100 per month will be charged if payment is not received by the due date.
3. The School may choose to not permit a student to re-enter classes in a new term when fees remain outstanding.
4. For financial arrangements regarding the absence of students, contact the Business Manager on +61 3 8779 7541 or [busmgr@strathcona.vic.edu.au](mailto:busmgr@strathcona.vic.edu.au)
5. If a student is absent through illness, there will be no reduction in fees. Every effort will be made to remain in close contact with the family and arrange home study for the student where possible.

6. Parents are responsible for payment for breakage or damage to School property caused by the student.
7. The Principal may authorise particular expenditure (for example student programs or school materials) to be charged to the family fee account.
8. Fees are subject to annual review. Parents will be notified if the School Board alters these fees and conditions.

### E. Late Payment Fee

Fees are due for payment in accordance with the due date on the invoice. In the event that fees have not been received by the due date, an administration fee (a flat fee as determined by the Finance & Risk Committee on an annual basis) will be charged in the week after payment is due and for each subsequent month the fees are outstanding (where no communication has occurred and agreed payment plan reached). A reminder notice will be dispatched on each occasion advising of the charge.

### F. Overseas Exchange/Extended Approved Absences

Where leave is granted for student absence of varying periods (min. 5 weeks) and a place is reserved for return, a non-refundable holding fee of 50% of the tuition fee applicable for that period of absence is payable in advance.

### G. Deferred Enrolment

An enrolment may be deferred to another year level and/or year of entry by providing notice *in writing* to the Principal after a place has been confirmed and the enrolment fee has been paid. Confirmation of a place in a year level other than what was originally noted, will be subject to availability. Where a student formally withdraws from the School, but returns to Strathcona at a later date, a new Application for Enrolment form must be lodged and the non-refundable Application Fee paid.

### H. International Tours/Co-curricular Programs

A student will not be permitted to participate in overseas tours or fee based co-curricular activities where tuition or other sundry fees are outstanding or the approved Payment Plan is not being adhered to by the family.

### I. Goods and Services Tax (GST)

GST is not charged on School Fees and Co-curricular activities and School cost and charges have been calculated on the basis that they are GST free. Other activities, however may attract GST.

### J. Change of Family Details

It is a requirement that families advise the School of any change to their contact details, family circumstances or other relevant particulars. Personal details can be updated via the Parent Details and Payments link on MyStrathcona that each family has secure access to and can login at any time during the course of the year. A change in family circumstances should be reported to the Deputy Principal or Business Manager (eg: family separation).



**Strathcona**  
GIRLS GRAMMAR



# Strathcona

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GIRLS  
UNSTOPPABLE

**P** +61 3 8779 7500  
**E** [admin@strathcona.vic.edu.au](mailto:admin@strathcona.vic.edu.au)  
**strathcona.vic.edu.au**

Strathcona Baptist Girls Grammar School

**Early Learning Centre**  
34 Scott Street,  
Canterbury VIC 3126

ABN 75 073 413 626

**Junior School**  
173 Prospect Hill Road,  
Canterbury VIC 3126

CRICOS 00577C

**Year 9 Tay Creggan**  
30 Yarra Street,  
Hawthorn VIC 3122

A Child Safe School

**Middle & Senior School**  
34 Scott Street,  
Canterbury VIC 3126