

# strathcona second hand uniform shop

## policy guidelines

### introduction

The Second hand Uniform Shop is run by volunteer members of the Strathcona Family Association (SFA). Their valuable assistance allows families to purchase good quality used uniforms, while enjoying significant savings.

### opening hours

The Shop is open between 3.15pm-4.30pm each Wednesday of school term. Special opening hours also occur on:

- Mellor House Orientation Day
- Year 7 Orientation Day
- 2nd Hand Book Sale Day
- One Saturday per term and prior to the commencement of a new school year.

Times for special openings are announced in the School eNews.

### donations

Items may be donated on the basis that all proceeds of sale will go to the SFA. Second hand items may be donated to the Second Hand Uniform Shop at any time. These may be left at Reception or the Uniform Shop (during opening hours) Acceptance of items is at the discretion of the uniform shop staff. **All items must be freshly laundered.**

We cannot accept:

- Bathers
- Swim bags
- Hats
- VCE Jumpers
- Any non-current uniform items.

### sale price

The sale price of the item is determined at the discretion of the SFA, according to the current retail price, demand and condition of the item.

### payment

Cash, cheque or credit card payments are the accepted forms of payment. Items can also be set aside for later collection from the office and payment.

**Please Note:** Cheques are to be made payable to the 'Strathcona Family Association'.

### coordinator contact details

Uniform Shop Coordinator: Julie Craik, 0435 076 022, jadcraik@hotmail.com